

Request for Tender (RFT):

2026 Business Awards - Hall of Fame Tribute Video

Issue Date: 10 July 2026

Hall of Fame Tribute Video

2026 Mount Gambier and Districts Business Awards

The Mount Gambier Chamber of Commerce invites tenders for the production of a high-impact **Hall of Fame Tribute Video**. This standalone project is a cornerstone of the 2026 Awards, honoring one exceptional local business for its long-term contribution to the Mount Gambier and Districts community.

Project Overview

The Hall of Fame induction is the pinnacle of the evening. The purpose of this video is to tell the story of the inductee, their history, their people, and their legacy - to an audience of 400–600 guests.

- **Subject:** One (1) Inductee Business (to be disclosed to the successful tenderer).
- **Event Date:** Friday, 6 November 2026.
- **Format:** Cinematic documentary-style tribute.

Scope of Work

A. Pre-Production & Scripting

- **Research & Consultation:** Meet with the Chamber and the inductee business to identify key milestones and themes.
- **Full Scriptwriting:** Development of a narrative arc, including interview questions and any required voiceover (VO) scripts.
- **Storyboarding:** Outlining the visual flow of the tribute.

B. On-Site Production

- **Location Filming:** Full-day (or multi-day as required) filming at the inductee's business premises and relevant local landmarks.
- **Interviews:** Professional capture of interviews with founders, key staff, or community stakeholders.
- **B-Roll Capture:** High-quality cinematic footage of daily operations, products, and the "human element" of the business.

C. Post-Production

- **Editing:** Professional assembly of the 3–5 minute tribute.
- **Sound Design:** Selection of licensed music and professional audio mixing for the Wulanda Recreation Centre's acoustic environment.
- **Graphics:** Inclusion of the business's branding, archival photos (if provided), and the 2026 Business Awards motion graphics.

3. Deliverables

Deliverable	Specification	Deadline
Draft Script	Word/PDF Narrative Outline	14 August 2026
First Edit/Cut	Digital Review Link	11 September 2026
Final Tribute Video	3–5 Minutes (4K/1080p MP4)	2 October 2026

Submission Requirements

Proposals should include:

- **Portfolio:** At least two examples of "Legacy" or "Tribute" style videos (e.g., documentaries, business profiles, or Hall of Fame inductions).
- **Creative Approach:** A brief paragraph on how you would approach storytelling for a legacy business.
- **Technical Specs:** Details on filming capabilities (e.g., 4K capture, lighting setup).
- **Fixed Fee Quote:** Inclusive of all pre-production, travel, filming, and editing.

Evaluation Criteria

1. **Storytelling Ability:** Capability to move beyond a standard "corporate video" to create an emotional connection with the audience.
2. **Production Value:** High standards in cinematography and audio clarity.
3. **Project Management:** Ability to coordinate with a busy local business and meet strict delivery timelines.

Submission Requirements & Evaluation

Tenderers must include:

- **Price:** Fixed price.
- **Concept:** Portfolio of previous work.

Submission Instructions

- **Tender Closing Date:** Friday 24 July 2026
- **Submissions:** Email to events@mountgambierchamber.com.au with the subject:
Tender Submission: 2026 Business Awards Hall of Fame Tribute