

Request for Tender (RFT):

2026 Business Awards - Bar Service

Issue Date: 12 June 2026

Bar Service

The Mount Gambier Chamber of Commerce invites experienced beverage service providers to submit a tender for the provision of comprehensive bar services for the 2026 Mount Gambier and Districts Business Awards. As a premier black-tie event, we require a provider capable of delivering high-efficiency service.

Event Name: 2026 Mount Gambier and Districts Business Awards

Date: Friday 6 November 2026

Venue: Wulanda Recreation and Convention Centre

Expected Attendance: 400–600 guests

Security: Provided on-site by the venue/organiser.

Service Style: Premium Bar Service (Preference for table service and walk-up bars)

Scope of Works & Requirements

The successful contractor will be responsible for the following:

- **Equipment & Infrastructure:** Provision of all mobile bar infrastructure. While the venue provides some refrigeration, the contractor must supply any additional dispensing equipment required.
- **Technology & POS:** To ensure rapid service and prevent queuing, the contractor must provide their own POS (Point of Sale) terminals with high-speed processing capabilities.
- **Beverage Preference:** There is a strong preference for keg beer (poured into glassware) rather than cans/bottles to maintain the gala aesthetic.
- **Glassware:**
 - Tables will be pre-set with one wine glass per person (provided by Wulanda).
 - The Contractor is responsible for providing all other necessary glassware (beer glasses, champagne flutes, spirits/soft drink glasses).
- **Compliance:**
 - Procurement of the Limited Liquor License for the event.
 - All staff must hold valid RSA certifications.
 - A Responsible Person (RP) must be designated and present; all certificates must be provided to Wulanda Management prior to the event.

Feature	Details
Furnishings	Refrigeration 3 x Low-profile bar fridges; 1 x Tall double-door fridge
Cool Room	Access to an upstairs cool room is available.
External Access	Space is available for an external cooling room trailer if required by the contractor.
Glass Washing	An on-site commercial glasswasher is available for use.
Waste	Waste Bins for empties and recycling are provided by the venue.

Logistics & Cleaning

- **Cleaning:** The bar team is responsible for the final pack-down and cleaning of the bar service areas. The area must be left in the condition it was found.
- **Waste Management:** While the venue provides bins, the bar staff are responsible for clearing tables of glassware and managing the transit of "empties" to the designated recycling bins.

Submission Requirements & Evaluation

Tenderers must include:

1. Proposed Beverage List: Focus on local Limestone Coast wine and premium keg beer options.
2. Pricing Schedule:
 - Detailed per-head package options vs. consumption-based pricing.
 - All-inclusive service fees (Staffing, POS hire, Glassware hire, Licensing).
 - Optional: Financial Return to Chamber - Outline your proposed commercial return to the Chamber, specified as either a flat Site Fee or a percentage (%) of total bar takings.
3. POS & Efficiency Plan: Brief description of your POS system and staffing levels to manage peak service times.
4. Evaluation Criteria:
 - Price: Total cost and value for money.
 - Service Capability: Proven experience with high-speed, high-volume (500+ guest) events.
 - Local Content: Use of regional breweries and wineries.
 - Compliance: Ability to meet all licensing and RSA documentation requirements.

Key Dates & Contact

- **Tender Closing Date:** Friday 26 June 2026
- **Submissions:** Email to events@mountgambierchamber.com.au with the subject: *Tender Submission: 2026 Business Awards Bar Service.*